

Hazard severity

1. Trivial (e.g. discomfort, scratch, slight bruising)
2. Minor (e.g. small cut, abrasion, basic first aid needed)
3. Moderate (e.g. strain, sprain, incapacity more than 3 days)
4. Serious (e.g. fracture, amputation, hospitalised more than 24 hrs)
5. Fatal

Rating bands (a x b):

- Low risk (1-8): Continue activity but review periodically to ensure controls remain effective
- Medium Risk (9-12): Continue activity, but implement additional reasonably practicable controls where possible and monitor regularly
- High Risk (15-25): STOP THE ACTIVITY. Identify new controls to reduce risks to medium or low

Likelihood of occurrence

1. Remote (almost never)
2. Unlikely (occurs rarely)
3. Possible (could occur, but uncommon)
4. Likely (recurrent but not frequent)
5. Very likely (occurs frequently)



Risk Assessment Record

Location:	Sanctuary	Activity:	Services in Sanctuary		Assessors:	Mike Smith/ Rob King/ David Robertson		Date:	26/04/2025	
Hazards		a Severity (1-5)	b likelihood (1-5)	a x b	Controls required		a Severity (1-5)	b likelihood (1-5)	a x b	
For fire safety refer to Fire Risk Assessment and CC Fire Evacuation										
For asbestos refer to Asbestos Survey and Asbestos Management Plan										
Electrical Safety		5	2	10	Full survey every 5 years. PAT testing every 2 years		5	1	5	
Fire alarms, extinguishers		5	2	10	Annual fire alarm inspection. Annual fire extinguishers inspection		5	1	5	
Gas Safety		5	2	10	Annual Inspection of heaters and boilers.		5	1	5	
Person feeling unwell		5	2	10	First aiders and stewards present during service. First aid kit located in kitchen. Middle part of car park kept clear to allow ambulance access. Defibrillator available in Tacket Street by entrance to car park.		4	2	8	
Tripping on ridge in carpet by East Door (where pews were removed)		3	2	6			3	2	6	
Tripping on carpet strip in North Aisle by wood effect flooring		3	2	6			3	2	6	
Tripping on floor access trap at rear of church.		3	2	6	Raise trap flush with surrounding floor		0	0	0	

Fire: Flammable pew cushions and chairs	5	1	5	Replace with fire retarded equivalents	0	0	0
Display boards in fire escape lobby	5	1	5	Remove	0	0	0
Burns from hot radiators and pipes	3	2	6	No practical controls	3	2	6
Fire: South-west door locked	5	1	5	Door unlocked when building occupied by congregation.	0	0	0

Risk Assessment Record

Location:	Gallery	Activity:	Services in Sanctuary			Assessors:	Mike Smith/ Rob King/ David Robertson		Date:	26/04/2025	
Hazards		a Severity (1-5)	b likelihood (1-5)	a x b	Controls required				a Severity (1-5)	b likelihood (1-5)	a x b
Fire: Flammable pew cushions and chairs		5	1	5	Replace with fire retarded equivalents				0	0	0
Falling over balustrade		5	1	5	Consider barriers at foot of steps in side aisles. Check secure fixing of metal tracery and replace missing sections.				5	1	5
Tripping on coir matting in fire escape down west stair		5	1	5	Remove coir matting				0	0	0

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Risk Assessment Record

Location:	Langston Hall-Toilets etc.	Activity:	Services in Sanctuary			Assessors:	Mike Smith/ Rob King/ David Robertson		Date:	26/04/2025	
Hazards		a Severity (1-5)	b likelihood (1-5)	a x b	Controls required			a Severity (1-5)	b likelihood (1-5)	a x b	
Tripping on raised lino in toilet lobby		3	2	6	Relay floor			0	0	0	
Poisoning from cleaning products in kitchen or toilets		5	1	5	Store in locked area or cupboard			0	0	0	
Poisoning from lead pipe in corner		5	1	5	Replace or encase			0	0	0	
Roof over vestry/office – falling objects due to loose bracket on rainwater pipe		5	1	5	Replace bracket			0	0	0	
Roof over office – injury from falling plaster		5	3	15	Place cones or barriers to prevent access to high risk areas			5	1	5	
Fire: Chairs in hall and choir room not fire-retarded		5	1	5	Replace with fire-retarded			0	0	0	

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Location:	External	Activity:	Services in Sanctuary			Assessors:	Mike Smith/ Rob King/ David Robertson		Date:	26/04/2025	
Hazards		a Severity (1-5)	b likelihood (1-5)	a x b	Controls required			a Severity (1-5)	b likelihood (1-5)	a x b	
Tripping on entrance steps		4	3	12	Maintain the 4 sets of handrails. Ensure stewards available to assist.			4	2	8	
Falling through cast iron grid in boiler house due to corrosion		5	2	10	Monitor condition of grid			5	1	5	
Tripping due to settlement of block paving		3	2	6	Monitor and relay when significant			3	1	3	
Tripping on edging kerbs around tree and grass		3	2	6	Relay kerbs			3	1	3	
Slipping on icy or snowy surfaces		4	2	8	Clear snow from access routes and put down salt/grit			4	1	4	

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