

Risk Assessment Record

Location:	Church/Outings	Activity:	Middle Group	Assessors:	Netty Waters, Ron Baker	Date:	5/5/2025
Hazards	a Severity (1-5)	b likelihood (1-5)	a x b	Controls required	a Severity (1-5)	b likelihood (1-5)	a x b
Falls/slips/trips in church	2	3	6	Ensure that all the floor space used is dry and clear of obstacles. Cables from appliances should be suitably positioned and covered over for protection. Wheel chair available if required.	2	1	6
Cuts/scratches	1	3	3	First Aid Kit easily accessible and up to date.	1	3	3
Falls/twisted ankles/cuts on outings	3	3	9	Portable First Aid kit accessible. Access to a mobile phone for emergency contact.	3	3	9
Person lost from group on walk	5	2	10	Encourage everyone to look out for each other and stay together. If separated, ensure at the start of the outing, everyone has access to a charged mobile phone with the leader's contact details.	5	1	5

Hazard severity

1. Trivial (e.g. discomfort, scratch, slight bruising)
2. Minor (e.g. small cut, abrasion, basic first aid needed)
3. Moderate (e.g. strain, sprain, incapacity more than 3 days)
4. Serious (e.g. fracture, amputation, hospitalised more than 24 hrs)
5. Fatal

Rating bands (a x b):

- Low risk (1-8): Continue activity but review periodically to ensure controls remain effective
- Medium Risk (9-12): Continue activity, but implement additional reasonably practicable controls where possible and monitor regularly
- High Risk (15-25): STOP THE ACTIVITY. Identify new controls to reduce risks to medium or low

Likelihood of occurrence

1. Remote (almost never)
2. Unlikely (occurs rarely)
3. Possible (could occur, but uncommon)
4. Likely (recurrent but not frequent)
5. Very likely (occurs frequently)

