

Risk Assessment Record – Rev G

Location:	Christ Church & Turret Halls	Activity:	Tots+ Health & Safety risks		Assessors:	Netty Waters, Abbey Hurst		Date:	03/09/2026	
Hazards		a Severity (1-5)	b likelihood (1-5)	a x b	Controls required		a Severity (1-5)	b likelihood (1-5)	a x b	
Child escaping from safe area		5	2	10	Keep main door locked. Attendees to ring bell. Staff and parents to watch over children and prevent them leaving the Christ Church & Turret Rooms. Parent/carer to accompany children to the toilet.		5	1	5	
Cuts & Scratches		2	3	6	Maintain first aid kit and keep within session space. Trained First aiders to be present.		2	2	4	
Slips and trips		2	3	6	Mop up spillages when they occur. Keep toys tidy when not in use.		2	1	2	
Injury to fingers from closing doors to toilets and halls or to child's body during nappy changing		4	2	8	Check that finger protection is in place and report to Property Manager if missing or damaged.		1	2	2	
Injury from harmful objects		4	2	8	Ensure that all nappy changing facilities are thoroughly inspected for any harmful objects on changing mat or on floor before each session.		4	1	4	
Choking		5	2	10	Visually check floor and sweep up any debris or objects. Check all toys for damage and suitability for age range.		5	1	5	
Allergies		5	1	5	Ask parents to report allergies on consent form. Keep forms available but secure and check regularly. Ask new parents before giving food or drink. Store foods for particular needs separately to avoid cross contamination.		5	1	5	
Falling Objects		3	2	6	Move stacked chairs to a safe area. Check that fire guards are securely fixed to walls.		3	1	3	
Poisoning		4	1	4	Store cleaning materials in secure storage places. Sanitiser to be in containers with pumps and placed above the reach of children. Keep cleaning materials in cupboard in Turret Room on the draining board off the floor.		4	1	4	

Electric Shock	5	2	10	Fit safety covers to all low-level sockets.	5	1	5
Burns	4	2	8	Do not allow any access to the kitchen. Check that fire guards are securely fixed to walls.	4	1	4
Fire	5	1	5	Keep fire escapes clear at all times. If fire alarm sounds evacuate by nearest fire exit and assemble in the garden to the rear of the church.	3	1	3